



REGULAR BOARD MEETING MINUTES

TUESDAY, APRIL 23, 2019

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Laura Godfrey	Trustee
Elaine Young	Trustee
Barry Kurland	Trustee

Administration

Keven Elder	Interim Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Chris Dempster	General Manager of Operations
John Williams	Principal, Qualicum Beach Elementary School Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

Chair Flynn then advised that April 22 – 26 is Education Week and that April 28th is the Workers'/National Day of Mourning to honour workers injured or lost in the workplace and renew commitment to health and safety.

3. ADOPTION OF THE AGENDA

19-30R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

Item e: Approval in principle for an elementary student trip to Hong Kong, China from March 14 to 28, 2020, was removed from the consent agenda and placed under *Action Items*.

- a. Approval of Regular Board Meeting Minutes: March 12, 2019
- b. Ratification of In Camera Board Meeting Minutes: March 12, 2019
- c. Approval in Principle for a Kwalikum Secondary School student trip to Switzerland, Italy, Monaco, France and Spain during Spring Break 2020
- d. Final approval for Kwalikum Secondary School Student Field Trip to Canadian National Music Festival in Ottawa, Ontario, May 13 to 19, 2019
- e. Receipt of Ministry News
 - Funding provides thousands of students with new playgrounds
 - Education awards nomination deadline extended
 - Government supports access to free menstrual products for students, people in need
 - Students benefit from a day focused on financial literacy
- f. Receipt of Reports from Board Representatives to Outside Organizations
 - French Language Advisory Committee – Trustee Young
 - Indigenous Education Services Committee – Trustee Young
 - Tribune Bay Outdoor Education Centre Society/Governing Committee – Trustee Austin

19-31R

Moved: Trustee Young

Seconded: Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of April 23, 2019 as amended.

CARRIED UNANIMOUSLY

5. DELEGATIONS AND PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

a. Availability of Free Feminine Hygiene Products in Schools

Associate Superintendent Wilson advised that, further to a Board request in March and the recent ministerial order to amend the *Support Services for Schools Order* to provide feminine hygiene products in schools, she has been in conversation with the General Manager of Operations on how best to create the environment to provide those products in schools. The topic will also be discussed with a group of students on how to address some of the concerns raised during budget discussions about student washrooms.

7. TRUSTEE HIGHLIGHTS

Trustee Godfrey

- Attended a viewing of the Witness Blanket Documentary which was presented with dignity, respect and compassion. A shorter version is being considered to present to all students next year.

Trustee Young

- Also attended the showing of the Witness Blanket and hopes to visit Winnipeg to view the actual Witness Blanket.
- The first Education Committee of the Whole Meeting was held earlier in the day and she encouraged staff, parents and students to attend as it is a good way to learn about the various programs and supports being provided to students of all ages.

Trustee Kurland

- Has been attending the teacher bargaining sessions and admired the congeniality and professionalism exhibited by all the members at the table.
- Noted that the topic of feminine hygiene products was part of a larger issue of women in the workplace and the lack of access to proper working materials be it equipment or protective gear.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Deb Comer, President, commented on the following:

- Acknowledged both of Trustee Kurland's previous comments and noted that she has found bargaining to be a great experience so far.
- The second In-District Professional Development Day was held on April 18th with a focus on Ecological Education and many school groups collaborating back at their school sites in the afternoon.
- Recognition of her former students in the local newspaper - two who had the opportunity to go to Ottawa for the reading of the Federal Budget in March and two student who have the potential to travel to Toronto for the Special Olympics 2019 Invitational Youth Games.
- Noted that it is now the time for government to increase the operational budget to districts in order to support students' intellectual, social/emotional, and creative development. She requested that the Board put pressure on the government to reconsider its funding model review and acknowledge that the percentage of funds that go into education is not comparable to that of other provinces.

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No Report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

No Report

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD**12. ACTION ITEMS****a. Approval for a Ballenas Secondary School student trip to Toronto for the Special Olympics 2019 Invitational Youth Games May 2019**

Associate Superintendent Wilson advised that two district students have been invited to Toronto to represent the District and the teachers who will be travelling with them have supported those students in qualifying to attend. Since the timeline was shorter between when the students were accepted to participate and the date of travel, Trustees were asked to approve the trip outside of the normal process as outlined in Board policy.

19-32R

Moved: Trustee Kurland *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve the Ballenas Secondary School student trip to Toronto to attend the Special Olympics 2019 Invitational Youth Games from May 13 to 17, 2019.

CARRIED UNANIMOUSLY

b. Approval in Principle for an Elementary Student trip to Hong Kong, China from March 14 to 28, 2020.

John Williams, Principal of Qualicum Beach Elementary and Tony Saremba, Principal of Springwood Elementary, provided trustees with the background to the trip which has been an amazing cultural experience for students in the past.

19-33R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve in principle an elementary school student trip to Hong Kong, China from March 14 to 28, 2020.

CARRIED UNANIMOUSLY

b. Capital Plan Bylaw No. 2019/20-CPSD69-01

Secretary Treasurer Amos advised that the bylaw being presented relates to the District's annual capital budget that is submitted to the ministry in June each year. The projects are reviewed by the ministry over the summer and the money for the projects is released in the fall. He then reviewed the proposed projects which totaled \$1,311,445.

19-34R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2019/20-CPSD69-01 at its Regular Board Meeting of April 23, 2019.

CARRIED UNANIMOUSLY

19-35R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2019/20-CPSD69-01 at its Regular Board Meeting of April 23, 2019.

CARRIED UNANIMOUSLY

19-36R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2019/20-CPSD69-01 at its Regular Board Meeting of April 23, 2019.

CARRIED UNANIMOUSLY

19-37R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw No. 2019/20-CPSD69-01 at its Regular Board Meeting of April 23, 2019.

CARRIED UNANIMOUSLY

c. 2019/20 Budget Presentation

Secretary Treasurer Amos then reviewed the new budget process undertaken which included meetings with stakeholders, staff and student to identify their budget requests in relation to the district's strategic priorities. Those items identified were then prioritized and compared to what is currently being provided in the district, confirming support for those initiatives and then focusing on the common themes identified. This determined the items being brought forward for board support. When those items were compared to the funding grant, the District was short; however, the Board had approved the use of surplus funds to make up the \$85,746 difference.

i. 2019/20 Annual Budget Bylaw

19-38R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) give all three readings to approve the Annual Budget Bylaw for the 2019/20 fiscal year at its Regular Board Meeting of April 23, 2019.

CARRIED UNANIMOUSLY

19-39R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$57,911,281 for the 2019/20 fiscal year.

CARRIED UNANIMOUSLY

19-40R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$57,911,281 for the 2019/20 fiscal year.

CARRIED UNANIMOUSLY

19-41R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$57,911,281 for the 2019/20 fiscal year.

CARRIED UNANIMOUSLY

ii. Designated Bus and Driver for District Use

Trustees discussed one of the items identified during the budget process, which was to have a designated bus for specialty programs, athletic teams and other extra-curricular student trips. The board requested that staff research and undertake an analysis into the issue to identify opportunities and implications of having a designated bus and driver.

The information will then be forwarded to the May meeting of the Education Committee of the Whole for discussion and a recommendation could then be brought forward from the committee to the board at its regular board meeting in June.

19-42R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) request staff to explore the concept of a dedicated bus and driver for extracurricular, innovative and flexible programming and provide a report back to the June Board Meeting.

CARRIED UNANIMOUSLY

13. INFORMATION ITEMS**a. Education Programs Update**

Associate Superintendent Wilson reported on the following district initiatives and events:

- First meeting of the Education Committee of the Whole was held on April 16th. She and the Committee Chair, Trustee Godfrey will be planning the next two agendas and identifying the process for submitting a report with any recommendations to the board at its regular board meetings.
- Trauma Informed Sessions began the week of April 22nd to 26th. The Train the Trainer model has already been held and that group collaborated on Friday, April 19th to determine the outline for the week.
- Teachers have been provided with the book *Onward: Cultivating Emotional Resilience in Educators*. She thanked the Board for the addition of the 1.5 FTE to support teachers who work with complex needs of students.
- The 1st round of teacher postings will go out on April 25th.
- The 2nd Grade 7 Health and Wellness Conference will be held on Tuesday, April 30th at the Parksville Community and Conference Centre.
- The White Hatter (Brandon Laur of Personal Protection Systems) will be a guest speaker at the Health and Wellness conference and a public presentation is scheduled for Monday, April 29th at Springwood Elementary School.
- A second consultation process is being undertaken to change a date on the district calendar originally required to be submitted to the ministry by March 31st. Due to requests from staff, it is being suggested to move one of the conferencing dates from December 20th to May 1st. Notification of the proposed change will be sent out to parents in the near future after which a recommendation will come to the Board to alter the 2019/20 school calendar.

b. Education Planning Update

Interim Superintendent Elder reported on the following activities taking place in the area of education planning:

- Appreciation to the Board for its expansive budget process and for passing the budget which will assist leadership staff in organizing district staffing for the upcoming school year.
- Appreciation to the Board for implementing the Education Committee and he will continue to advise the Board to create Operations and a Finance standing committees of the Board. He encouraged members of staff and the public to attend the Education Committee as a good place to be informed about the many educational supports in the district.
- Appreciation as well to the Board, MATA and CUPE bargaining teams who are working in a spirit of engagement, collaboration and respect.
- Through the leadership of the Association Superintendent Wilson, he is also taking part in conversations at the school levels to review the

Enhancing Student Learning Plans. To support and honour the planning that goes on at the school level is worthwhile work.

c. BC Tripartite Education Agreement (BCTEA)

i. Consideration of Local Education Agreement

Interim Superintendent Elder spoke to his briefing note regarding government's expectation that all districts enter into a local education agreement. He stated that the response of this Board will be that it is not the district's to develop but the district's to develop with local First Nations at their request. He has been in conversation with the local First Nations and they have reaffirmed that there is no interest in having a Local Education Agreement and funding through the province is the desirable option rather than having funding flow through the First Nations to the District.

ii. First Nations Transportation Plan

Secretary Treasurer Amos spoke to his briefing note, stating that where the district does desire additional funding is in the area of transportation to support First Nations students living on reserves to travel to and from school. In collaboration with the Qualicum and Nanoose First Nations, a joint plan was developed to enhance transportation services to support educational opportunities. The Joint First Nations Transportation Plan included a proposal for a driver position to be a combined Indigenous Child & Youth Care Worker/Bus Driver. The plan was submitted to the Ministry on April 5th.

It was noted that, while the first priority of the initiative was to provide transportation to First Nations students, there might also be an opportunity to operationalize transportation to other students in the area if there is room on the bus.

d. Physical Literacy Update

Interim Superintendent Elder referred to the information provided in his briefing note, adding that the launch of Physical Literacy Adult and Youth (PLAY) Oceanside table includes eleven local entities, of which School District 69 was one of the first active partners. The School District 69 Physical Literacy Committee was created and the group will be meeting on May 15, 2019 to plan for further Physical Literacy opportunities in the district and to select three pilot schools.

e. Quarterly Financial Update

Secretary Treasurer Amos presented the District's quarterly financial update, noting that the District is currently at 75% of its fiscal year and at 70% of its educational year with finances tracking as anticipated.

14. CORRESPONDENCE ATTACHED

a. Response from Minister Fleming re: Use of FSA Data

15. POLICY/ADMINISTRATIVE PROCEDURE**a. Board Bylaw 3: Meetings of the Board of Education****19-43R**

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Bylaw 3: *Meetings of the Board of Education* at its Regular Board Meeting of April 23, 2019.

CARRIED UNANIMOUSLY

b. Board Policy 7015: Student Placement

Trustee Young noted that an administrative procedure might be added to the policy which will be reviewed by the Board Policy and Policy Advisory Committees prior to coming forward for second reading.

19-44R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 5070: *Student Placement* at its Regular Board Meeting of April 23, 2019.

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS**a. Disbanding of District 69 Recreation Commission**

Trustees discussed plans by the Regional District of Nanaimo's (RDN) Board of Directors to disband the District 69 Recreation Commission and create a new committee which would not include school trustee or community representation. Trustees believed that by limiting committee representation to RDN directors the RDN would be losing a valuable perspective of having family and youth voice at the table.

19-45R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Chair of the Board of Education of School District 69 (Qualicum) write a letter to the Regional District of Nanaimo Board of Directors requesting that either they keep the Recreation Commission as a separate advisory commission with the representation of a school board trustee and community members, or that they place a school board trustee as well as community members as voting participants on their newly formed Oceanside Services Committee.

CARRIED

17. NEW OR UNFINISHED BUSINESS

None

18. PUBLIC QUESTION PERIOD

There were no questions or comments.

19. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 8:28 p.m.

original signed copy on file

CHAIRPERSON

SECRETARY TREASURER